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| Emily Todt  Detail-oriented Business Analyst who is creative in analyzing, identifying, and resolving problems to meet current needs and future expectations of business. Excellent written, verbal, and interpersonal communication skills. Proven team player and exceptional customer service. | 1607 Hollandale Rd  Henrico, VA 23238  **(434) 390-3523**  **emilybtodt@gmail.com** |
| EXPERIENCE **Girls For A Change,** Richmond, VA— *Technology Instructor*  March 2021 - PRESENT  Facilitated students’ knowledge on design and problem-solving skills through the use of computing fundamentals. Provide in-class and online computer application instruction from beginner to advanced levels to create online portfolio. Ferguson Enterprises, Newport News, VA— *Business Analyst* OCTOBER 2021 - PRESENT Strong in coding EDI maps, trading partner profiles, and network profiles. Good functional understanding and experience in EDI procurement transactions. Involvement in creating maps and onboarding new customers/suppliers to EDI. Good amount of knowledge in EDI X12 and EDIFACT standards. Four Paw Bed & Biscuit, Farmville, VA— *Kennel Manager*AUGUST 2019 – MARCH 2022 Operate the front office by handling incoming phone calls and speaking with clients. Trained, supervised, and evaluated kennel staff members. Established protocols: handled all paperwork including animal intake, discharge, medical procedures, and handled food and supply inventories. Provide animal care to include feeding/watering, administering medications, and cleaning the kennel. EDUCATIONUniversity of Richmond Bootcamp, Richmond, VA— *Full Stack Web Development Certificate*NOVEMBER 2020 - MAY 2021 A 24-week intensive program focused on gaining technical programming skills in HTML5, CSS3, Javascript, JQuery, Bootstrap, Node.js, MySQL, MongoDB, Express, Handelbars.js & ReactJS. Southside Virginia Community College, Keysville, VA— *Associates of Arts and Science*AUGUST 2014 - MAY 2016 Graduated with honors with a GPA of 3.7. Buckingham County High School, Buckingham, VA— *Advanced High School Diploma*AUGUST 2012 - MAY 2016 Graduated 9th out of 150 with a GPA of 4.3. PROJECTSFoo Bar Finder The Foo Bar Finder is a double-sided application that allows the user to search for and save new recipes and cocktails by keyword or category. Built with HTML, CSS, JavaScript, and two APIs. Joglogger Full-stack workout planning and tracking application using Node.js, Express, MySQL, Sequelize, Handlebars.js, Bulma, JavaScript, and jQuery. Eat-da-Burger Full-stack restaurant app that lets users input a new burger and save it to the MySQL database using Node.js, Express, Sequelize, Handlebars, JavaScript, and jQuery. Four Paws Best Buddies A social media app for clients at Four Paw Bed & Biscuit to view, post, like, and update pictures of their dogs. Built with React/Redux. | LINKS **Github:** <https://github.com/todtsies>  **Portfolio:** <https://todtsies.github.io/Portfolio/>  **LinkedIn:** <https://www.linkedin.com/in/emily-todt/> SKILLS HTML Github  JavaScript MongoDB  CSS Training  EDI Microsoft  Node.js ServiceNow  MySQL ERP  Bootstrap Bulma  JIRA SharePoint PROJECT URL **Foo Bar Finder:** <https://github.com/todtsies/Project-1>  **Joglogger:** <https://github.com/jxhnkndl/workout-log>  **Eat-da-Burger:** <https://github.com/todtsies/Eat-da-Burger>  **Four Paws Best Buddies:** <https://github.com/todtsies/Four-Paws-Best-Buddies> |